

# ALABAMA BANKING SCHOOL

July 15 - 20, 2018 • Mitchell College of Business • University of South Alabama, Mobile

Organized in 1975, the Alabama Banking School (ABS) provides a planned environment for the study of banking tailored to the needs of Alabama banks. The school is sponsored by the Alabama Bankers Association and is governed by a board of trustees. Students are in residence one week each year for the three sessions they attend. During each session, students spend a minimum of 40 hours in the classroom and work on case studies in the evenings. They also take comprehensive final exams and are assigned home study problems between resident sessions. These problems must be completed satisfactorily for students to return to school and qualify for graduation.

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*“Having the opportunity to attend the Alabama Banking School was a three-year journey that is a highlight of my banking career. Without a doubt the school gave me the opportunity to learn from some of the most educated professionals in the banking world as well as access to materials and studies that are relevant in today’s banking industry. Through the Bank Exec experience, I received an opportunity to run a financial institution via simulation. The chance to be educated on the many facets of the bank that are outside my daily responsibilities of being a branch manager allowed me to have a better understanding of how my bank and others operate on a daily basis. But most of all, the friendships that I made with fellow bankers are some that have touched my life and my heart immensely,”* said Kelly Moore, Southern States Bank, Birmingham.

**HOME STUDY** The time in residence at the Alabama Banking School is only a portion of the overall curriculum of the school. Students must successfully complete three home study problems between terms. Home study problems must be received on or before a specified due date. Applicants should consider this aspect of the school to ensure they will be able to devote the necessary time outside the classroom.

**PURPOSE** The course of study is designed to enhance the knowledge and skills of its participants in banking and related areas. The school’s curriculum provides broad exposure to banking topics and issues. The program culminates during the last year in an activity that allows students to run their

own virtual bank through a computer-based bank simulation called BankExec. BankExec participants will graduate with a well-rounded understanding of the cause-and-effect relationship resulting from each decision made in their effort to run a profitable bank.

**ATTENDANCE** Students must attend all assigned classes during the resident session and complete the required work; first and second-term students must participate in final examination while graduating seniors present final BankExec results to a panel of judges.

**FACILITIES** The Alabama Banking School is held on the campus of the University of South Alabama in Mobile. Classes, housing and food services are provided on the university campus. Students are required to live in lodging provided at the school.

**ADMISSIONS** An applicant for admission to the Alabama Banking School must meet one of the following criteria:

- be an officer, director or an employee of a commercial bank or other approved financial institution;
- a staff member of the Alabama State Banking Department, FDIC, Federal Reserve, or Office of the Comptroller of the Currency;
- or, an officer or employee of an associate member of the Alabama Bankers Association.

Applicants must be high school graduates and should have two years of banking experience prior to attending their first session. Two years or more of college education may be substituted for one year of banking experience. Familiarity with basic accounting is highly desirable. Any student who has not had experience or education in accounting should complete either a college accounting course or a similar course.

*The admission policy of the Alabama Banking School assures equal opportunity for all qualified persons without regard to race, religion, sex, color, national origin, age or handicap. Employees of non-member banks may attend for an additional fee on a space available basis.*

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**For more information, contact Tabitha Abele at (334) 386-5745 or [tabele@alabamabankers.com](mailto:tabele@alabamabankers.com).**

*“My experience at ABS was one of the most valuable experiences I have ever had. The knowledge we received from the instructors and staff was exceptional, and I continue to reflect back on the training we received quite often. As wonderful as the school side of ABS was, the connections and friendships I made was even better. I have really enjoyed keeping up with my classmates and following everyone’s careers. Overall, my time with ABS was a wonderful experience,”* said **Bill Lewis**, Trustmark.

## TENTATIVE CURRICULUM

### FIRST YEAR CLASS

History of Banking  
Deposit Products  
Human Resource Management  
Residential Lending  
Interpersonal & Organizational Communication  
General Accounting Theory  
Bank Law & Regulation  
Lending Compliance  
Commercial Lending I & II  
Residential & Commercial Appraisals  
Bankruptcy  
Economic Outlook

### SECOND YEAR CLASS

Mortgages & Titles  
Tax Return Analysis  
Lending Policies, Documentation, & Loan Review  
Balance Sheet Management  
Arbitration/Mediation  
Bank Marketing  
Written Communication  
Effective Presentation  
Information Technology & Security  
Bank Financial Planning & Analysis  
Coping with Regulators  
Fair Lending  
Economic Outlook

### THIRD YEAR CLASS

BancExec Orientation  
BankExec Introduction  
Asset/Liability Management  
Fraud Detection & Deterrent  
Effective Sales Techniques  
Shareholder Meeting Preparation



## APPLICATION REQUIREMENTS See application on reverse side

**Application Agreement:** In completing this application to the Alabama Banking School, I acknowledge that I will attend all scheduled classes and all school-sponsored activities during the school session, diligently work to complete all assigned home study problems, and abide by all the rules and regulations of the school. Failure to do so will cause loss of credit and/or dismissal from the school. Grades are available to senior management upon written request.

**Cancellation Policy:** Application may be withdrawn without penalty prior to June 15, 2018. ABA will process a \$100 per person administrative fee for all cancellations between June 15, 2018 and June 30, 2018. **Cancellations after June 30, 2018 will resort in the forfeiture of all fees.** All cancellations must be received in writing via email to Tabitha Abele at [tabele@alabamabankers.com](mailto:tabele@alabamabankers.com).

**I understand and agree that I will be required to live in assigned lodging.** Admissions policies of the Alabama Banking School assure equal opportunity for all qualified persons without regard to race, color, religion, gender, national origin, sexual orientation, age or disability.

**APPLICATION** *Application deadline is June 30, 2018.* Carefully read the admission requirements listed in the brochure before filling out this application. Return completed form and fees to: ABA, 445 Dexter Ave., Suite 10025, Montgomery, AL 36104.

**FEES\*:** First and Second Year (\$1,450), Third Year (\$1,500); Non-Member First and Second Year (\$1,950), Non-Member Third Year (\$2,000)

Mr. or  Ms. First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Badge Name \_\_\_\_\_ Date of application \_\_\_\_\_

Full Name (as it should appear on diploma) \_\_\_\_\_

Bank \_\_\_\_\_ Title \_\_\_\_\_ Email \_\_\_\_\_ Date of Birth \_\_\_\_\_

Bank Address \_\_\_\_\_ City, State & Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

**Check here if you would like to have a private room (additional fee \$150)** **EDUCATIONAL BACKGROUND** (Check highest level) :

Roommate Request: \_\_\_\_\_

High school graduate

Junior college graduate (major) \_\_\_\_\_

College graduate (major) \_\_\_\_\_

Advanced degree (major) \_\_\_\_\_

*\*Fees for private room and class dues may be billed separately.*

### BANKING EXPERIENCE

From	To	Bank	City/State	Title

Do you suffer from any physical disability?  Yes or  No *If yes, please attach letter of explanation. In compliance with the ADA, the Alabama Banking School will make reasonable efforts to accommodate requests. Call (334) 244-9456 or (800) 239-7338.*

**APPLICATION MUST BE SIGNED BY APPLICANT AND SUPERVISOR** Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

I recommend the above applicant for admission to the 2018 session of the Alabama Banking School.

Name and title of applicant's supervisor \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor's phone number \_\_\_\_\_ Supervisor's email \_\_\_\_\_

**PAYMENT METHOD** Total fees due\*: \$ \_\_\_\_\_  Check enclosed  Please send me an invoice

Please bill the following credit card:  Visa  Mastercard  Discover  Amex

Credit Card No. \_\_\_\_\_ Exp. date \_\_\_\_\_

Name on card \_\_\_\_\_ Signature \_\_\_\_\_