



# Notary Public

A web-based seminar

Tuesday, February 2nd, 2010, 10:00 AM–12:00 PM Central

### Program Content:

Being a notary public is a responsibility assumed by many financial institution employees. Unfortunately, most do not understand the personal liability assumed when agreeing to serve in this capacity. This two hour webinar is designed to provide notaries with the best practices for dealing with issues that are unique to the financial industry. This session is a way to make sure your team knows their responsibilities as well as basic laws, liability and reviews various notarial acts.

### This Two-Hour Course Will Address:

- Basic Notary Public laws
- The responsibilities of a Notary Public
- Conflicts of interest
- What happens when the law and the employer don't agree
- The different types of notarial acts
- Notarial liability and why notaries are sued

### Presenter:

Terri D. Thomas, JD is the Director of the Kansas Bankers Association Legal Department, which specializes in providing compliance and legal assistance to Kansas banks.

Terri has worked with financial institutions for thirty years in various capacities. Most notably, she served for fourteen years as in-house legal counsel and trust officer for Bank of America and its Kansas predecessors. She has also served as a trust department manager and branch manager.

Receiving her Bachelor of Arts degree from Kansas State University in 1985, Terri continued her education at Washburn University School of Law and obtained her Juris Doctor in 1988. Presently, she serves as an Adjunct Professor at Washburn University School of Law in Topeka, Kansas, and is a frequent seminar presenter for financial associations in the Midwest.

### Who Should Attend:

This informative session is designed for managers, supervisors, current notaries as well as potential new notaries.

### Cancellation Policy:

Refunds will be given only for cancellations received in written form 3 business days prior to the program. If your bank is unable to participate after registering, you can also select to receive an audio CD plus a special password to see the information online of the seminar at no additional charge.

*If you are unable to attend the webinar but would like to have this information for training purposes, you may also purchase an audio CD, handout materials and a password to view the information online.*

Name: \_\_\_\_\_  
 Bank: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

*\*Please include an email address as this is how your webinar materials will be delivered to you.*

### Please check one of the following:

- Website "seat" \$255 member rate
- Additional "seat" for a branch \$150 member rate
- Only audio CD and materials \$255 member rate
- Web connection and audio CD plus materials \$375 member rate

### Ways to Register:

ONLINE: [www.alabamabankers.org](http://www.alabamabankers.org)  
 FAX: 800-831-3776  
 PHONE: 800-831-0678  
 MAIL: Total Training Solutions  
 P.O. Box 310  
 Waunakee, WI 53597

### Method of Payment:

- Please invoice our bank
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